

Volunteer Translator Program

Thank you for your interest in offering translation and interpretation services for Catholic Charities of Eastern Virginia and our clients.

Please complete the volunteer application and submit it to the CCEVA Human Resource department at hr@cceva.org

or mail it to:

Catholic Charities of Eastern Virginia
Attention HR Department
1132 Picket Road
Norfolk, VA 23502

Volunteer requirements:

Over 18 years of age

Own your own vehicle and have proof of insurance

Pass a background check and drug screening

Show proficiency and fluency in English and the other language(s) noted.

Program Details:

Once fully vetted and approved by CCEVA HR Department, volunteers will attend an onboarding orientation.

Translation and interpretation service opportunities will vary. Volunteers will be put on a contact list and called as needed. Volunteers may accept the job as their schedules permit.

Possible duties will include but are not limited to:

- Interpreting during meetings and classes with staff and clients
- Translating forms, materials and documents

Volunteers may render services via phone, virtually or in person. This may vary depending on the event or job needed.